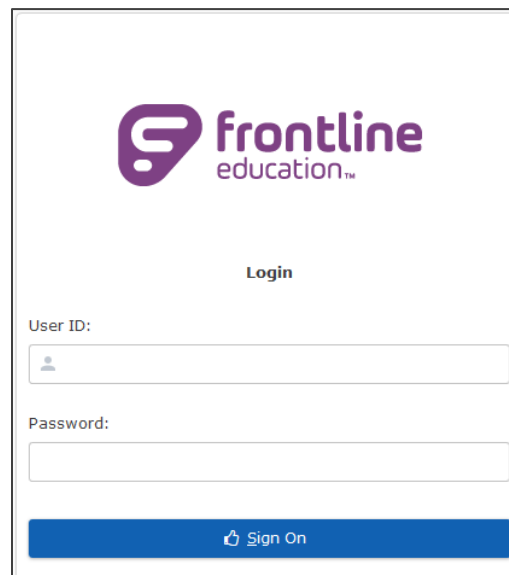# Parent Self-Serve

Parents/Guardians can access Parent Self-Serve via the AISD Portal to access their student's educational information such as grades, assignments, schedule and attendance.
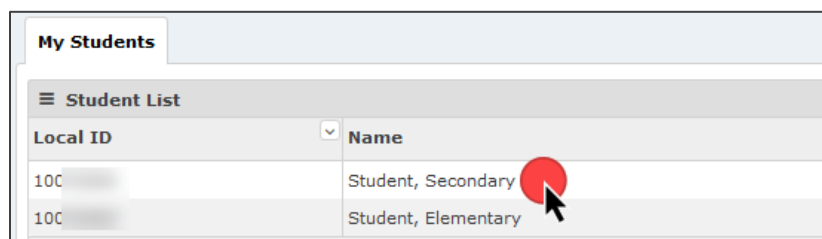
1. Sign into the **AISD Portal** at portal.austinisd.org

2. Click on the **Frontline SIS Parent Self-Serve** tile.

3. You will be directed to a webpage to login. Your **User ID and Password** are the same you used to login to the AISD portal.

4. **Click** on your **student's name** to access available information.

Attendance

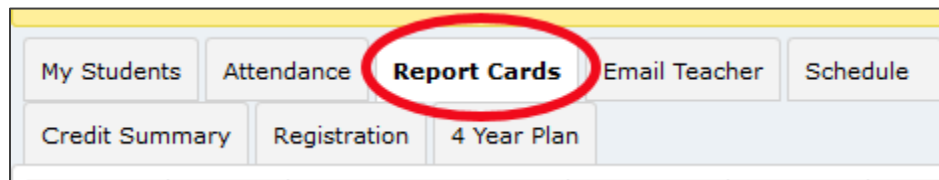1. Click on the **Attendance** tab to see the student's attendance history.
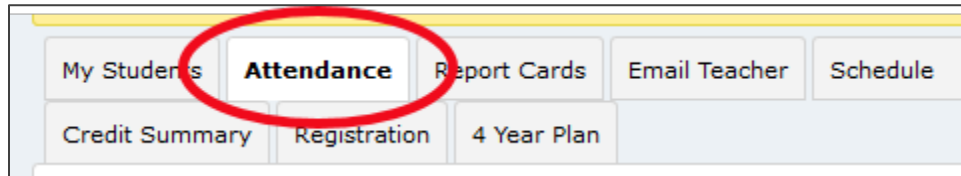
2. Click on the **View Legend** button at the bottom of the page to see attendance code descriptions.

Grades and Assignments

1. Click on the **Report Cards** tab to see the student's current average for each course.

2. **Click on a grade** to see student's individual assignment grades.

Course	Sect	Teacher	Short Desc	Day Prd	Room	1Nin	2Nin	3Nin	4Nin	YrAv
Scheduled										
1001.R000.Y	1		ENG 1	T - 01		78				
3001.R000.Y	1		ALGEBRA 1	T - 02		89				
3010.R000.Y	1		BIOLOGY	T - 03		88				

Click on a grade to see student assignment grades.

3. When you click on an individual assignment grade, a new tab titled **Assignments** opens. This tab lists all the assignment grades and due dates for that course.
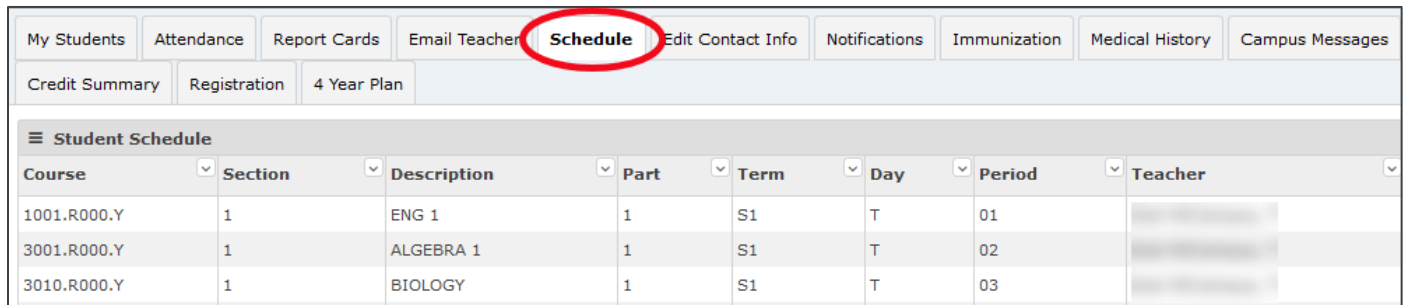
Daily Grade, Homework
Average: 86
Weight: 25.0

Assignment Name	Grade Value	Dropped	Assign Date	Due Date	Grade Scale	Maximum Value	Count
Rate of Change	91(91.0%)		11-02-2020	11-02-2020	100	100	1
Plotting Coordinate Points	77(77.0%)		11-02-2020	11-02-2020	100	100	1
Graphing Linear Fcns	89(89.0%)		11-02-2020	11-02-2020	100	100	1

4. To return to see other course grades and assignments, click on the Report Cards tab.
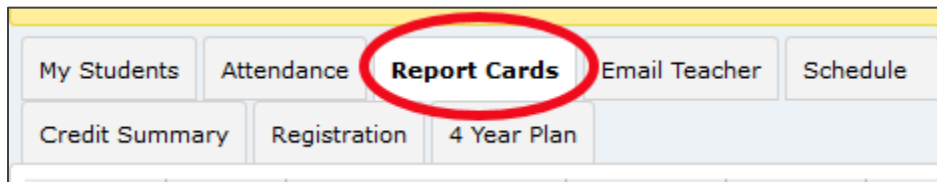
Schedule

1. Click on the **Schedule** tab to see the student's schedule, including *Day, Period, and Teacher Name.*
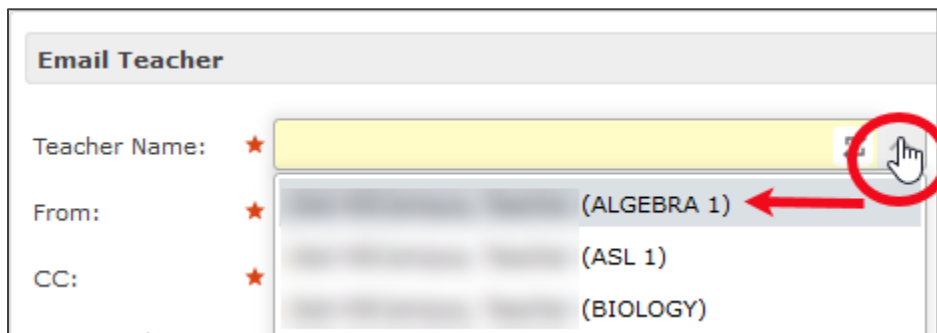
Course	Section	Description	Part	Term	Day	Period	Teacher
1001.R000.Y	1	ENG 1	1	S1	T	01	
3001.R000.Y	1	ALGEBRA 1	1	S1	T	02	
3010.R000.Y	1	BIOLOGY	1	S1	T	03	

Email Teacher
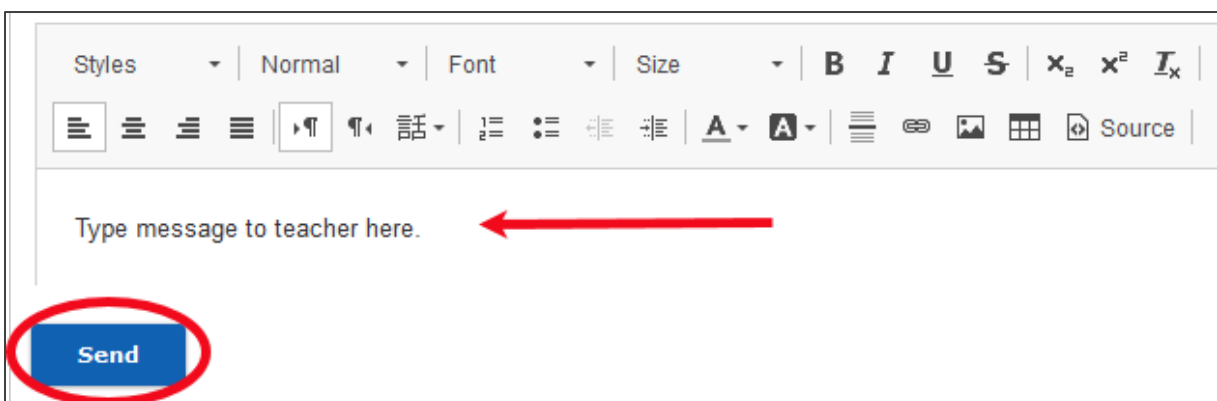
1. Click on the **Email Teacher** tab to send an email to a teacher.
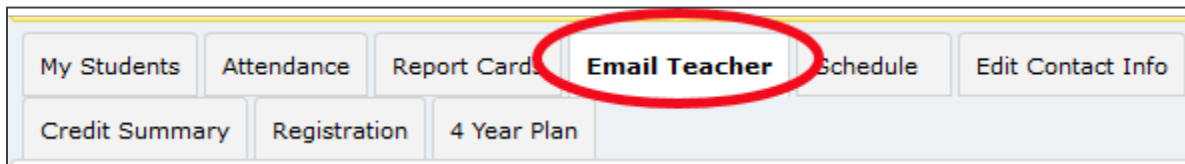
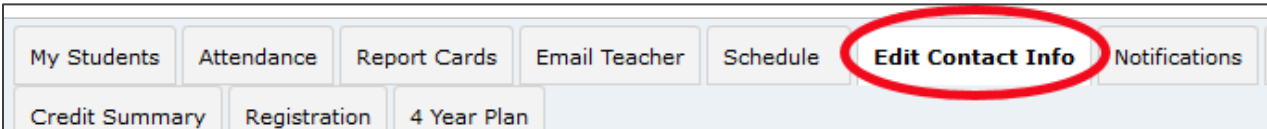

2. **Select** the teacher's name from the drop-down menu.

3. **Type** the message and click the **Send** button at the bottom of the page.
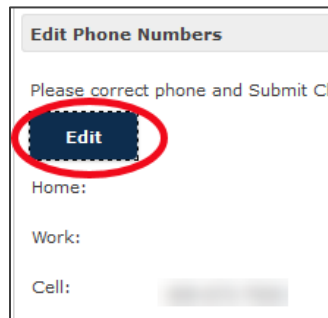

Edit Contact Information

1. Click the **Edit Contact** Info tab to change your phone number or email address.
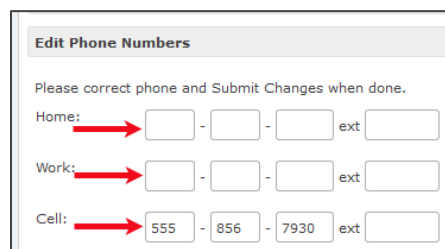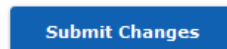

Edit Phone Number(s)

1. In the **Edit Phone Numbers** section, click the **Edit** button.

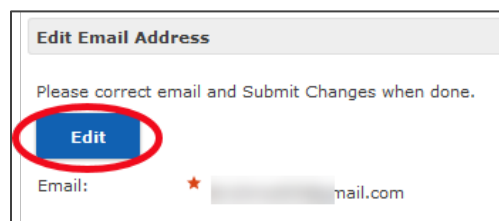2. **Enter** the correct phone number(s).

3. **Scroll** to the bottom of the page and click the **Submit Changes** button.

Change Email Address

1. In the **Edit Email Address** section, click the **Edit** button.

2. **Enter** the correct email address and click the **Submit Changes** button.